Social Sciences and Life Skills is offering administrators an opportunity to gain an understanding of service learning and its relationship to improving student achievement.

- The Division of Social Sciences and Life Skills, in cooperation with the United States Department of Education, Office of Safe and Drug Free Schools, Partnership in Character Education Grant Program, is offering two half-day informative sessions designed exclusively for school site administrators, K-12. Administrators will learn how their valuable leadership in support of service learning can increase student engagement, academic success, and teacher effectiveness.

- Participants will learn and engage in the strategic use of this curriculum which combines research-based strategies from the fields of literacy, service learning, civic development/citizenship, and social/emotional learning and will receive all necessary curricular materials for implementation in their schools for the 2009-2010 school year.

- The two half-day training sessions will take place as follows:
  
  **When:** Wednesday, September 23, 2009  
  **Time:** 8:30 a.m. - 11:30 a.m. OR 12:30 p.m. - 3:30 p.m.  
  **Location:** Hilton Miami Airport & Towers  
  5101 Blue Lagoon Drive  
  Miami, Florida, 33126

- Five (5) Master Plan Points will be provided for administrators who attend and complete a follow up assignment.

- Registration is restricted to 120 registrants. Consideration for acceptance of registration will be contingent upon equal participant representation from the various Regional Center schools. The registration deadline is Thursday, September 17, 2009.

- **Registration for this inservice is as follows:**
  
  o Administrators must register using the online M-DCPS Professional Development registration system. You must login using your employee number for both username and password and click on the following: *find a session, by instructor, on the alphabet “Z”, Alayne C. Zeto, instructor and finally scroll to find the session titled, “Administrator Insights into Service Learning - Morning Session or Administrator Insights into Service Learning - PM Session.”*

  Please complete the registration process as soon as possible, as space is limited.

  A confirmation email of your registration will be sent to you. Without confirmation, the registration is not complete.

  **Only teachers who have completed the registration process, and have received a confirmation will be admitted to the training and receive the 5 Master Plan Points, contingent upon completion of the follow-up assignment.**

  Please be sure to bring your confirmation email to the training session.

If you have any questions regarding this institute, please contact Dr. Mara Zapata, Instruction Support Specialist and Program Director of the Partnership in Character Education, at the number listed below, or via email - marazapata@dadeschools.net. Thank you for your cooperation and continued support.

**Contact:** Dr. Mara Zapata (305-995-2772)
**Department:** Division of Social Sciences and Life Skills