

ALL SECONDARY PRINCIPALS/AP'S/TEACHERS: Fall Voter Registration Process  
**Category: Required Action**

**Audience:** Principals/APs (Middle), Principals/APs (Senior High), All Teachers

Due Date: Sep 23, 2016

Meeting Date: n/a

**Attachment(s):** [Voter Registration Drive Logistics Fall 2016.docx](#)  
[Why Should Students Vote.pptx](#)

---

The Department of Social Sciences and the Miami Dade Supervisor of Elections office are conducting a fall 2016 Student Voter Registration Drive for all senior high schools.

- 
- The Department of Social Sciences, in collaboration with the Miami-Dade County Supervisor of Elections Office, is conducting the fall 2016 Student Voter Registration Drive.
  - The 2016 fall Student Voter Registration Drive procedures are as follows:
    - **The Social Sciences Department Chairperson SHOULD serve as the Voter Registration Contact person/ designee for each Senior High School. Schools have the option to designate a different person if the Social Sciences Department Chairperson is unable to serve in this capacity.**
    - **Please complete the Voter Registration contact person and alternate link by Wednesday, August 31, 2016. See link below:**  
<http://socialsciences.dadeschools.net/forms/voter-contact-school-form.asp>
    - A Power Point with directions and voter education information is also available at <http://socialsciences.dadeschools.net/>. Please click on the blue "Voter Registration" tab. Logistical information on how to conduct your voter registration drive can also be found here.
    - The fall 2016 Student Voter Registration Drive beginning and ending dates are as follows:
      - **Beginning Date:** Monday, September 12, 2016
      - **Ending Date:** Friday, September 23, 2016
    - The official voter registration ballot box and voter registration cards will be hand delivered to your school by the Miami Dade's Supervisor of Elections office staff.
      - **The week of September 5, 2016 – September 9, 2016** by the Miami Dade's Supervisor of Elections' office staff.
    - The fall 2016 Student Voter Registration Drive ballot boxes will be picked up on any day from:
      - **Monday, September 26 – Friday, September 30, 2016.** Please ensure that your ballot box with completed registration cards is ready for pick up by Monday, September 26, 2016.
    - The amount of cards delivered will be an average of your last year's voter registration drive school report.
    - Schools are highly encouraged to review their school's list of eligible students enrolled in the primary social studies courses of Economics and Government.
      - The eligible student list is accessible in the Webview Control D Report called \*VOTERS - REGIS - REVIEW.
    - **Schools are encouraged to register all age eligible students who meet the**

**requirements to register to vote.**

- The Social Sciences Department Chairperson or designated voter registration contact SHOULD make an effort to ensure that all eligible students (eligible students are students that are already 17 years of age or will be 18 years of age by November 8, 2016 and meet all voter registration requirements) are registered to vote through their social science courses.
- Please note: the purpose of the 2016 fall voter registration drive is two-fold:
  1. To register students to vote EARLY who already 17 years old and meet all voter registration requirements, so that they pre-register prior to their 18 birthday.
  2. To ensure that students who will be 18 years of age and meet all voter eligibility requirements on or before November 8, 2016 (Election Day) are registered to vote prior to the registration deadline of October 10, 2016 (29 days before the November 8, 2016 election). This will ensure that said students will be able to participate in the November 8, 2016 Presidential election.
- **Student Eligibility requirements\*:**
  - Be a U.S. citizen.
  - Be a Florida resident.
  - Be at least 18 years old (you can pre-register to vote at 16 years old, but you'll need to wait until you're 18 years old to vote. MDCPS is targeting all students who will be 17 years of old on or before Monday, October 10, 2016 to pre-register to vote as well as students who will be 18 on or before November 8, 2016).
  - Miami-Dade County Public Schools are registering students that are already 17 years of age in order for them to pre-register prior to their 18<sup>th</sup> birthday.
  - Have never been convicted of a felony (unless your civil rights have been restored).
  - Have never been legally judged ineligible to vote, for either mental incapacitation or crime.
  - Know their social security numbers. Please REMIND your students to have their SOCIAL SECURITY numbers in advance in preparation of the 2016 fall Voter Registration Drive.
  - \*Other factors that may prevent a student from registering to vote include prior registration, religious belief, felony conviction, and/or mental incapacity.
- For a more detailed overview of logistics of how to conduct your voter registration drive including specific reporting requirements, please see the attached file.
- For a voter education Power Point to share with students prior to completing the voter registration cards, please see attached Power Point.
- For questions directed at the elections department, contact Miami-Dade County Elections Dept. at 305-499-8683.
- If you have questions or need additional information, please contact Dr. Sherrilyn Scott, District Supervisor, Department of Social Sciences, [sherrilynscott@dadeschools.net](mailto:sherrilynscott@dadeschools.net).

---

**Contact:** Dr. Sherrilyn Scott ( 305-995-1982 )

**Department:** Department of Social Sciences