

ALL SECONDARY PRINCIPALS/APs: Secondary Social Sciences Department Chairpersons End of Year Meeting/Workshop

**Category: For Your Information**

**Audience:** Principals/APs (Middle), Principals/APs (Senior High), All Teachers

Due Date: n/a

Meeting Date: n/a

To announce end of year meeting/workshop for Middle School and Senior High School Social Science Department Chairpersons.

The Department of Social Sciences is hosting an end of year meeting/workshop for all Middle School and Senior High School Social Science Department Chairpersons.

Details of the end of the year meeting/workshop are as follows:

- Date: Wednesday, May 13, 2015
- Location: Ponce de Leon Middle School – Auditorium - 5801 Augusto Street, Coral Gables, FL 33146
- **Senior High School Meeting Time: 7:30 a.m. to 10:30 a.m.**
- **Middle School/K-8 Center Meeting Time: 12:30 p.m. to 3:30 p.m.**

All Middle School and Senior High School Social Science Department Chairpersons should plan to attend. If the Social Science Department Chairperson cannot attend, schools should send another Social Science teacher to represent their school.

A ½ day of substitute funding will be provided for each registered participant. Specific funding structure will be emailed to registered participants.

Participants can earn 4 Master Plan Points for attending this workshop and completing all follow up assignment requirements.

To register please follow the steps outlined below:

- Go to [www.dadeschools.net](http://www.dadeschools.net) and log into the Employee Portal;
- Next, click on the tab: Apps, Services, Sites;
- Next, scroll down to and click on the box: My Learning Plan;
- A new window will appear. Click on the arrow next to Activity Catalogs and then click on District Catalog;
- Under Search Options, in the Search Term(s) box type the title of the Activity exactly as follows: **Social Sciences Best Practices- Secondary Department Chairpersons.**
- **Please note there are two sessions with the same title: Social Sciences Best Practices. The session with the times 7:30 a.m. to 10:30 a.m. is for Senior High School participants and the session with the times 12:30 p.m. to 3:30 p.m. is for Middle School/K-8 Center participants. Please be sure to register for the correct session that applies to you.**
- This activity will be listed below under Search Results.
- Click on the title's name (in blue); the activity will open and details regarding this workshop will appear.
- Scroll to the bottom and click on Sign Up Now.
- Next, the Enrollment form- Site Based Activities area will appear.
- Scroll to the bottom and click on "I Have Read and Accepted the Agreement Above" and click Submit.
- If you require further assistance with the registration process, please contact your school's PD Liaison.
- If you have questions or need additional information, please contact Mr. Robert C. Brazofsky, Executive Director, Department of Social Sciences, [rbrazofsky@dadeschools.net](mailto:rbrazofsky@dadeschools.net), or see the contact information below.

**Contact:** Mr. Robert Brazofsky ( 305-995-1982 )

**Department:** Department of Social Sciences