

TO ALL SECONDARY PRINCIPALS/APS: Social Studies Department Chairpersons Meeting

**Category:**

**Audience:** Principals/APS (Middle), Principals/APS (Senior High)

Due Date: May 17, 2010

Meeting Date: May 21, 2010

Master Calendar: [View Master Calendar](#)

**Attachment(s):** [Social Studies Department Chairpersons Meeting Registration Form.pdf](#)

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The Division of Social Sciences and Life Skills is holding a secondary Social Studies Department Chairpersons' meeting on Friday, May 21, 2010 from 11:00 a.m. until 3:00 p.m. at the Miami Airport Hilton Hotel. See details below.

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- The spring meeting for all middle and senior high school Social Studies Department Chairpersons is scheduled as follows:
    - Date: Friday, May 21, 2010
    - Time: 11:00 a.m. - 3:00 p.m.
    - Place: Miami Airport Hilton Hotel (5101 Blue Lagoon Drive)
    - Room: Cove Ball Room.
  - Directions: The Miami Airport Hilton Hotel is located at 5101 Blue Lagoon Drive which is just off of the 836 Expressway and NW 57 Avenue (Red Road).
  - Parking: Parking is available at the hotel for free. Please bring your parking ticket with you to the meeting in order to have the ticket validated.
  - Registration and Lunch: Registration will begin at 11:00 a.m. and a light boxed lunch will be provided free for all attendees.
  - The business meeting will begin promptly at 11:45 a.m.
  - Substitute Coverage: A full-day substitute will be paid for by the Division of Social Sciences and Life Skills for each Social Studies Department Chairperson (or designee) to attend this meeting. The substitute should be charged to the following funding structure: Program- 7100, Location- 9626.
  - A full day of substitute coverage is given in order for Department Chairpersons to work at schools in the morning on end of the year department responsibilities and then attend the department chairpersons' meeting at the time indicated above.
  - Please complete the attached confirmation form. All forms must be received on or before Monday, May 17, 2010 and should be sent via FAX to (305) 995-1492. No cover page is necessary.
  - If you have questions or require additional information, please e-mail [rbrazofsky@dadeschools.net](mailto:rbrazofsky@dadeschools.net) or see the contact information below.

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**Contact:** Robert C. Brazofsky ( (305) 995-1599 )

**Department:** Division of Social Sciences and Life Skills