

**SOCIAL STUDIES TASK CARD**  
**Task: Using Reliable Information**

**Checking Whether a Source is Reliable**

Basic steps:

1. Is the information recent enough for your purpose?
2. Is the information accurate? Does it agree with sources you already know are reliable?
3. What are the author's qualifications and methods?
4. Why is the author writing about the subject? Does he or she have a bias, or a one-sided view?

Questions:

- What is the publication date of the source?
- When was this website last updated?
- How does the information presented in this source compare with information you have found in other sources?
- Does the information appear to be accurate?
- What qualifies the author to write this article/ passage/website?
- What method did the author use to gather information?
- Does the author have a motive to write this story/passage/article?
- Does the author give a balanced view?

**SOCIAL STUDIES TASK CARD**  
**Task: Sequencing**  
**Creating a Timeline**

Basic steps:

1. Determine the topic and the time span.
2. Identify events that relate to the topic.
3. Place the events in time order, with a date next to each event. In addition to dates, look for "time words" as clues, such as before and later.
4. Make a line that:
  - has a beginning and an end date.
  - is divided into equal sections.
  - has labels identifying each event.

Questions:

- What is the topic and time span to be covered in the timeline?
- What events relate to the topic?
- In what order did the events occur?

**Creating a Flowchart**

Basic Steps:

1. Give the process a title and identify the main steps.
2. Reword each step briefly.
3. Place the steps in time order.
4. Choose a type of flowchart.
5. Write the steps in flowchart boxes and add the arrows.

Questions:

- What would be an appropriate title for the flowchart?
- What are the main steps?
- In what order should the steps be placed?
- What shapes should be used for the flowchart?
- In what direction should the arrows on the flowchart go?