10. Viewing Student Digital Assignments
This guide provides the steps for viewing and commenting on student’s digital assignments.

1. Click the Manage & Assign tab.

2. Click Assignment Tracker.

3. Click on Details of the assignment you would like to view.
Assignment Tracker: Period 1

4. Listed will be all the students who were assigned the assignment. In the row for each student, you will see the date the assignment was submitted, any files the student attached to the assignment, and a speech bubble icon indicating if you made any comments on the student’s work. Click Details to see the student’s work.
5. You can view the student’s assignments which will vary depending on the type of assignment given.

6. If the teacher assigned questions from the online text, teachers will see the question, the student response, and the suggested answers. Teachers can leave comments in the Comment section including the student’s grade if desired.

**NOTE** – While teacher’s can keep track of a student’s grades in the Assignment Tracker, teachers will need to transfer grades to a gradebook program to know student averages and / or see student improvement.