18. Filtering Questions by Standard

Overview

This guide provides the steps for filtering McGraw-Hill created questions by standard and placing them on a teacher made test.

Create a New Assessment

To create a test with McGraw-Hill questions on specific standards, a teacher must first create an empty test.

1. Click the Assess tab.

2. On the Assigned Test tab, click New Test.

3. Give the test a Title and choose any other options you would like to add. Click Submit when finished.
4. Hover over **Add New** and click **Select Questions by Standard**.

5. Click Dropdown Menu and select the title of the text book from which you want to see standards.
6. Click the triangle next to standard heading to open the Standard(s).
   Teacher may drill down through the Standard(s) as far as desired before clicking on empty box of the specific Standard(s) they wish to see correlated questions. When all Standards have been selected, click Submit.

7. Displayed will be the Standard(s) selected and the number of available questions for that Standard. Teachers type in the number of questions they want to see not exceeding the available number. To scroll to the bottom, click the arrow key down. Click Submit when finished.

8. Questions correlated to the selected Standard(s) now appear on the teacher made test.